

Bon Homme Yankton Electric Association, Inc.
Minutes of December 23, 2020 Regular Meeting

The December 23, 2020 monthly board meeting of the Bon Homme Yankton Electric Association, Inc. commenced at 8:10am via Zoom. Directors present were: Dave Sternhagen, Dave Sykora, Robert Ruppelt, Rick Cheloha, Dean Sternhagen, John Lillevold, and Paul Voigt. Others in attendance were: General Manager Stephanie Horst, Attorney Sheila Woodward, Office Manager Nicole Einrem, Operations Manager Ken Carda, and Communications/Marketing Coordinator Jaclyn Arens.

President Voigt designated Attorney Sheila Woodward to record the minutes.

No conflicts noted.

Agenda – Motion by Ruppelt second by Dave Sternhagen to approve agenda. Motion carried.

Consent Agenda - Motion by Dean Sternhagen second by Cheloha to approve the following items pursuant to the consent agenda:

- November 18, 2020 Board Meeting Minutes
- Capital Credits to Estates - \$5,876.66
- Closed Work Order Inventory #886 \$50,540.17
- Review New Members & Membership Cancellations
- Review Special Equipment purchases – None

Reports

- Stephanie Horst reviewed the **East River Cyber Security/IT Report** for November
- Jaclyn Arens presented the **Communications/Marketing Report**
- Ken Carda reviewed the **Operations Report**
- Ken Carda presented the **Safety Report**.
- Ken Carda presented the **2020 ERP Table Top Planning Drill**. Motion by Dave Sternhagen second by Ruppelt to approve. Motion carried.
- Nicole Einrem presented the **Financial Reports**, including a recommendation for an additional \$250,000 bill credit to members in December.
 - **Additional Bill Credit** – Motion by Sykora second by Lillevold to approve a second bill credit to Members of \$250,000.00 to be applied to the January 1, 2021 billing. Motion carried.
 - **2020 Write Offs** - Motion by Cheloha second by Lillevold to approve the write offs for 2020 of \$764.00. Motion carried.
 - **2021 Operating Budget** – Motion by Ruppelt second by Dave Sternhagen to approve the 2021 Operating Budget as presented. Motion carried.
- Stephanie Horst presented the **General Manager** report.
- Dave Sternhagen presented the **SDREA report**.

- Paul Voigt presented the **East River** report.
- John Lillevold reported on the Midwest business meeting he attended via Zoom
- Bob Ruppelt and Dean Sternhagen reported on the BLC Director Training

Motion to Accept Reports - Motion by Dean Sternhagen second by Ruppelt to accept all reports. Motion carried.

2020 Audit Engagement Letter – Motion by Dave Sternhagen second by Dean Sternhagen to authorize General Manager Horst to sign the engagement letter with Eide Bailly to conduct the 2020 audit. Motion carried.

NRTC Voting Delegate & Alternate – Motion by Dave Sternhagen second by Ruppelt to appoint Dean Sternhagen as voting delegate and Dave Sternhagen as alternate for 2021 NRTC meeting. Motion carried.

Next Meeting Date – Next meeting date was set for January 20, 2021 at 8:00am.

Executive Session – Motion by Ruppelt second by Dean Sternhagen to enter executive session at 10:33am. Motion carried. Motion by Cheloha second by Dave Sternhagen to exit executive session at 11:12am. Motion carried.

Motion by Ruppelt second by Dave Sternhagen to adjourn at 11:13am. Motion carried.

President

Secretary